

Area Diesel Service, Inc.

Application for Employment

PLEASE COMPLETE ALL PAGES ALONG WITH SIGNATURE AND DATE

General

(Please Print Legibly)

Name _____
Last First Middle

Present Address _____
Number Street City St Zip

How long _____ Social Security # _____ - _____ - _____

Telephone (____) _____ If under 18 please list age _____

Position Applied For _____ Desired Rate of Pay _____

Have you applied with us before? Yes No Currently Employed? Yes No

Date available to work _____ If yes may we contact them? Y N

Are you willing to travel if necessary? _____

Are you legally eligible for employment in the U.S.? _____

Are you currently on "lay-off" status and subject to recall? _____

References

Please list three references other than relatives or previous employers.

1) _____
Name Address Phone#

2) _____
Name Address Phone #

3) _____
Name Address Phone #

Have you ever had any job related training in the United States Military? Yes No

If yes, please describe _____

Driving Information

Do you have a valid Driver's License? Yes No

What is your planned means of transportation to work? _____

Driver's License # _____ State of Issue _____ Expiration Date _____

Have you had any accidents in the last 3 years? Yes No How many? _____

Have you had any moving violations in the last 3 years? Yes No How many? _____

Education

Type of School	Name of School	Location	Number of Years Completed	Degree Earned
High School				
College				
Trade School				
Professional School				

Employment History

Please list your work experience for the past five years beginning with your most recent job held. If you were self employed, give firm name. Attach additional sheets if necessary.

Name of employer Address City, State, Zip Code Phone Number	Name of last Supervisor	Employment Dates	Pay or Salary
		From To	Start Final
Last Job Title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions received while you worked at this company.			

Name of employer Address City, State, Zip Code Phone Number	Name of last Supervisor	Employment Dates	Pay or Salary
		From To	Start Final
	Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer Address City, State, Zip Code Phone Number	Name of last Supervisor	Employment Dates	Pay or Salary
		From To	Start Final
	Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer Address City, State, Zip Code Phone Number	Name of last Supervisor	Employment Dates	Pay or Salary
		From To	Start Final
	Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Have you ever been convicted of a crime? Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

Area Diesel Service, Inc. considers applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should file a new application at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with our without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

For Personnel Department Use Only

Arrange Interview Yes No

Remarks _____

Interviewer Date

Employed Yes No Date of Employment _____

Job Title _____ Salary/Hourly Rate _____

By _____

NAME AND TITLE

DATE